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## **Audit and Governance Committee**

6 December 2010

Report of the Assistant Director of CBSS (Financial Services)

### **Audit & Governance Committee Forward Plan to July 2011**

#### **Summary**

1. This paper presents the future plan of reports expected to be presented to the Committee to July 2011.

#### **Background**

2. There are to be six fixed meetings of the Committee in a municipal year. To assist members in their work, attached as an Annex is the indicative rolling Forward Plan for meetings to July 2011. This may be subject to change depending on key internal control and governance developments at the time. A rolling Forward Plan of the Committee will be reported at every meeting reflecting any known changes.

#### **Amendment to the Forward Plan**

3. An amendment has been made to the Forward Plan received by the Committee in September. Members were due to receive a Data Quality Progress report at this meeting, however this has been removed from the agenda with the agreement of the Chair. In previous years the Audit Commission has completed an annual review of data quality as part of the Use Of Resources assessment for CPA and later CAA. However, due to the abolition of CAA earlier this year, no formal report received. This is in accordance with the update that Members received in July from the Audit Commission regarding the changes made by the new Government.

#### **Consultation**

4. The Forward Plan is subject to discussion by members at each meeting, has been discussed with the Chair of the Committee and key corporate officers.

#### **Options**

5. Not relevant for the purpose of the report.

#### **Analysis**

6. Not relevant for the purpose of the report.

## Corporate Priorities

7. This report contributes to the overall effectiveness of the council's governance and assurance arrangements contributing to an 'Effective Organisation'.

## Implications

8.
  - (a) **Financial** - There are no implications
  - (b) **Human Resources (HR)** - There are no implications
  - (c) **Equalities** - There are no implications
  - (d) **Legal** - There are no implications
  - (e) **Crime and Disorder** - There are no implications
  - (f) **Information Technology (IT)** - There are no implications
  - (g) **Property** - There are no implications

## Risk Management

9. By not complying with the requirements of this report, the council will fail to have in place adequate scrutiny of its internal control environment and governance arrangements, and it will also fail to properly comply with legislative and best practice requirements.

## Recommendations

10.
  - (a) The Committee's Forward Plan for the period up to July 2011 be noted.

Reason

*To ensure the Committee receives regular reports in accordance with the functions of an effective audit committee.*

- (b) Members identify any further items they wish to add to the Forward Plan and note the amendment as outlined at paragraph 3.

Reason

*To ensure the Committee can seek assurances on any aspect of the council's internal control environment in accordance with its roles and responsibilities.*

## Contact Details

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Report Approved



Date 28.10.10

### Specialist Implications Officers

Head of Civic, Democratic & Legal Services

Wards Affected: Not applicable

All

For further information please contact the author of the report

### Background Papers:

None

### Annex

Audit & Governance Committee Forward Plan to July 2011